

ADO Graduation and Departure Information

A. TRANSPORTATION

Do not make airplane departure reservations earlier than 1900 on graduation day (27 July 2001) since activities are scheduled through 1700. Early dismissal will not be permitted since there is a mandatory number of training days for ADO students to complete.

A. OUTPROCESSING (Day of Graduation)

Return:

- All class materials (books, binders, PT belts, etc.)

Collect:

- Individual Flight Record Folder (IFRF)—ensure all flight and simulator times are recorded or have –12s present in order to be entered at your next duty station
- Medical Records (with FDME and any aeromedical summaries)
- Dental Records (should be PCS personnel only).
- Temporary Aviation Badge Orders
- Regular and Frequent Aerial Flight Orders
- CME certificate
- DA Form 31 (For USA personnel only that are in PCS with TDY en-route status)
- Statement of non-availability for meals
- Two leather name tags for flight suits
- CME certificate

C. GRADUATION

A formal (Class A), in-class graduation will be held at the end of the last day (27 JUL 2001). You will receive the following:

- Diploma
- Metal badge for Class As/Bs to be pinned-on at ceremony

D. Optional Accessories to Purchase

Depending on your next assignment, you might want to consider purchasing the following items at Ft Rucker prior to departing since these items might be difficult to obtain for some individuals at your next duty assignment:

- Additional Leather Name Tags
- Additional Metal Badges (“wings”)
- Subdued Badges (“wings”) for BDUs
- Miniature Metal Badges (“wings”) for Dress Mess Uniforms

D. FORWARDING INFORMATION

Notify Course Director/NCOIC of any new home/work address, phone, and email addresses. Failure to do so will delay or prevent you from receiving any pending documents, future announcements or policy change updates.

E. SPECIAL AVIATION-RELATED ACTIONS AT NEXT DUTY STATION

- Turn into flight operations (within 14 days of arrival):
 - Individual Flight Record Folder
 - Copies of Aviation Badge and Regular and Frequent Aerial Flight Orders and
- Turn into Credentials Coordinator at host MTF (and with any respective certifying agencies):
 - Copy of CME certificate
 - Copy of Diploma
- Turn into PERSCOM for microfiche and ORB:
 - Copy of Diploma
 - Copy of Aviation Badge Orders
- Turn into Dental Clinic
 - Dental Records (should be PCS personnel only)
- Report to Flight Surgeon Office
 - Turn in Medical Records (with FDME and any aeromedical summaries)
 - Get Reporting to New Duty Station Upslip
 - Schedule next FDME if necessary

The aviation badge orders you will receive at graduation are temporary. You must maintain all flight requirements and physical qualifications for one year to obtain permanent badge orders. To obtain permanent orders you must send copies of your DA Form 759-E with adequate flying hours, current and qualified Class 3 FDME and original temporary aviation badge orders to:

Dean, USASAM
ATTN: Director, ADO Course
LACH
301 Andrews Ave
FT Rucker, AL 32326